

For the fastest response, staff members should submit prior authorization requests for post-acute care services for Medicare Plus Blue and BCN Advantage members through the WellSky provider portal. To access the WellSky provider portal through Availity Essentials™, complete the steps below to obtain your AKA ID and preregister with WellSky.

Notes:

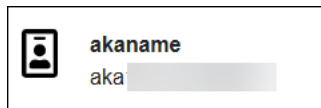
- If you already have direct access to the WellSky provider portal, WellSky can update your portal access to include Medicare Plus Blue and BCN Advantage members. To make this request, email WellSky at PACAdvanceSupport@WellSky.com.
- Acute care hospitals that submit prior authorization requests through WellSky CarePort Care Management don't need to complete these steps.
- For large organizations, a manager can send an email to PACAdvanceSupport@wellsky.com to begin the process of submitting a list of users to register with WellSky. Use the *Provider portal – new team submission template* to enter information for each person in your organization who needs access to the WellSky portal. You can find the template on the [WellSky Provider Resource Center for Blue Cross and BCN](#).

Obtain your AKA ID

Follow these steps to obtain your AKA ID:

1. Log in to Blue Cross and BCN's provider portal (availity.com).*
2. Click *My Account* in the My Account Dashboard on the right side of the screen.
3. Click *Security* under Personal Settings.

Your AKA ID is listed at the bottom of the page.



4. Make a note of your AKA ID. You'll need it to register with WellSky.

Register for access to the WellSky portal

Follow these steps to register with WellSky. This is required before you can access the WellSky portal through Availity Essentials.

1. Go to the [WellSky PAC Advance Provider Portal](#) login page.*
2. Click the *Need an Account? Sign Me Up* link.
3. Complete all fields.
4. Enter your AKA ID In the *Additional Information* field.



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Register to access the WellSky provider portal through Availity Essentials

For Medicare Plus BlueSM and BCN AdvantageSM

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5. Read the information below the fields.
6. Mark the *I'm not a robot* checkbox.
7. Click *Sign Up*.

WellSky will notify you when your portal access request has been approved.

*Clicking this link means that you're leaving the Blue Cross Blue Shield of Michigan and Blue Care Network website. While we recommend this site, we're not responsible for its content.

Availity[®] is an independent company that contracts with Blue Cross Blue Shield of Michigan and Blue Care Network to offer provider portal and electronic data interchange services.

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