

# How to submit prior authorization requests for medical benefit drugs

For Blue Cross commercial and BCN commercial

Revised October 2025

Follow these steps to submit prior authorization requests when prescribing most drugs covered under the medical benefit for Blue Cross Blue Shield of Michigan and Blue Care Network commercial members.

Note: The information below doesn't apply to oncology medical benefit drugs.

## Michigan prescribers

To submit prior authorization requests electronically:

- 1. Log in to our provider portal (<u>availity.com</u>\*).
- 2. Click Payer Spaces on the menu bar and click the BCBSM and BCN logo.
- 3. Click the *Medical and Pharmacy Benefit Drug Prior Auth* tile on the Applications tab.
- 4. In the Medical and Pharmacy Drug PA Portal, click the Authorization menu and select Add New.
- 5. Enter the member's last name, date of birth, subscriber ID and authorization start date.
- 6. Click Search and then select the appropriate member in the member list.
- 7. Complete all required fields and submit the request.

If you're registered for Availity Essentials™ but aren't able to access it, submit the prior authorization request using the *Medication Authorization Request Form*, or *MARF*, that's on the next page. Fax it to the number on the form.

### Non-Michigan prescribers

When submitting prior authorization requests, prescribers located outside of Michigan should complete the appropriate steps on the <u>Getting Started</u> page on **authorizations.bcbsm.com**. Look in the *Submit prior authorization requests* section.

If a non-Michigan prescriber is unable to submit a prior authorization request using the instructions on the webpage, submit the request using the *Medication Authorization Request Form*, or *MARF*, that's on the next page. Fax it to the number on the form.

#### Information about the Medical and Pharmacy Drug PA Portal

To learn how to use the Medical and Pharmacy Drug PA Portal, view a recorded demo by going to Blue Cross and BCN's Provider Training site, searching on *drugs* and launching the *Medical and Pharmacy Drug Prior Auth portal overview mini module*.

For detailed information about accessing the Provider Training site, see the "Online training" section of the Training Tools page on **authorizations.bcbsm.com**.

\*Clicking this link means that you're leaving the Blue Cross Blue Shield of Michigan and Blue Care Network website. While we recommend this site, we're not responsible for its content.

Availity<sup>®</sup> is an independent company that contracts with Blue Cross Blue Shield of Michigan and Blue Care Network to offer provider portal and electronic data interchange services.

#### Blue Cross Blue Shield/Blue Care Network of Michigan **Medication Authorization Request Form**



Soliris® (eculizumab) : J1300, Bkemv<sup>™</sup> (eculizumab-aeeb): Q5139, Epysqli® (eculizumab-aagh): Q5151

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This form is to be used by participating physicians to obtain coverage for Soliris. For commercial members only, please complete this form and submit via fax to 1-877-325-5979. If you

have any questions regarding this process, please contact BCBSM Provider Relations and Servici  PATIENT INFORMATION		PHYSICIAN INFORMATION
Name		lame
ID Number		specialty
D.O.B. □Male □Female #		Address
Diagnosis		City /State/Zip
Drug Name		Phone/Fax: P: ( ) - F: ( ) -
Dose and Quantity		IPI
Directions		Contact Person
Date of Service(s)		Contact Person Phone / Ext.
STEP 1: DISEASE STATE INFORMATION		
2. Site of administration?   Provider office/Home infusion   Other:		
f. For refractory gMC: i. How has the patient been diagnosed with gMG? (Please attach any tests confirming diagnosis)   Anti-AChR antibody test   Edrophonium test   Clinical response to oral cholinesterase inhibitors (ex. pyridostigmine)   Repetitive nerve stimulation (RNS)   Single-fiber electromyography (SFEMG)   Other:		
Step 2:	☐ Form Completely Filled Out	☐ Concurrent Medical Problems
Checklist Step 3:	Attached Chart Notes  By Fax: BCBSM Specialty Pharmacy Mailbox	☐ Prior Therapies  By Mail: BCBSM Specialty Pharmacy Program
Submit	1-877-325-5979	P.O. Box 312320, Detroit, MI 48231-2320

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